



4800 SW 20th Street
OKC, OK 73128
Office: (405) 681-0407
Fax: (405) 681-0418

Enrollment Agreement and Application

Application Instructions:

1. Applications must be submitted two (2) weeks prior to course start date.
2. Clearly print all information
3. Review Course Outline for selected course and submit any additional required forms or documents along with your application (copy of driver's license, prior work experiences, and questionnaire).
4. Read entire agreement and sign.
5. Application must be entirely completed and mailed or faxed to the address or fax number listed above. If assistance is required, please contact the Training Coordinator.

Course/Exam Title: _____ Tuition: _____

Training Program Date: _____ Number of Hours: _____

*Expiring Certificate #: _____ *Original Certificate Issue Date: _____

*Requalification Course Students only

Student Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____ Drivers License #: _____

Date of Birth: _____ Driver's License Issuing State: _____

Payment Terms: Applicants are required to pay with a personal credit card, debit card or cash. Payments will be processed on the first day of the scheduled training class.

Cancellation Policy:

Three-Day Cancellation: All monies paid by an applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment. There is a \$25 cancellation charge for failure to submit cancellation in writing. Cancellation requests made after the three (3) day cancellation will receive all monies paid minus the lesser of 15% of the contract price of the course, or \$150.00.

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(Continued)**

Other Cancellations:

Rescheduling, Cancellation and Withdrawals:

Applicants unable to attend class must notify Safety Resources Unlimited in writing no later than seven (7) business days prior to their scheduled class date. Applicant's fees will be refunded under the schools Cancellation/Refund Policy. A twenty-five \$25 dollar fee will be charged for failure to notify the school in writing.

Unforeseen Absences, Cancellations or Withdrawals:

Accepted situations for unforeseen absences, cancellations or withdrawals:

- Applicant illness – doctor's note is required.
- Called to work – letter from employer
- Family death – obituary notice

Safety Resources Unlimited must receive written notification along with supporting documentation within seven (7) business days after the scheduled class start date. Letter should include your name, address, and the enrolled class type and start date of class. Applicant's fees will be refunded under the schools Cancellation/Refund Policy. A twenty-five \$25 dollar fee will be charged for failure to notify the school in writing.

Refund Policy:

For a student terminating training during the first 25% of the course, the refund shall be 75% of contract price of the course, minus \$150.00. For a student terminating training after completing over 25% but within 50% of the course, the tuition refund shall be 50% of the contract price of the course minus \$150.00. A student completing more than 50% of the course is **not** entitled to a tuition refund. In case of student prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the course, the school shall make a settlement which is reasonable and fair to both. Documentation validating illness, death or other circumstance must be provided. If a school discontinues a class while students are still enrolled in that class, and the school is still offering training in other areas, all monies paid the school shall be refunded. The school shall have 30 days to restart the class or pay the refund.

The holder in due course rule:

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

This section must be signed by student:

I acknowledge that the information listed on this application is true and accurate to the best of my knowledge. I understand that Safety Resources Unlimited, Inc. does not imply or guarantee an award qualification. I have read and understand all aspects of this enrollment agreement and application for training form.

Student Signature: _____ Date: _____

This section must be signed by school official:

School Administrator: Jennifer L. Sale

Signature: _____ Date: _____

