



4800 SW 20th Street
OKC, OK 73128
Office: (405) 681-0407
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**Enrollment Agreement and Application for Training
Mobile Crane Operator
Course Code: MCO-A/J**

Application Instructions:

1. Applications for training must be submitted two (2) weeks in advance.
2. Print all required information.
3. Provide a copy of a valid driver's license.
4. List work history/background experience.
5. Sign application.
6. Application must be entirely completed and mailed or faxed to the address or fax number listed above. If assistance is required, please contact the Training Coordinator.

Fees:

See Attached Proposal

Training fees include:

- Mobile Crane Operator Reference Manual includes applicable OSHA regulations and current ANSI/ASME standards
- Classroom and Hands-on Training
- Crosby Rigging Pocket Card
- Hand & Voice Signal Communication Pocket Card
- AEM Mobile Crane Safety Manual for Operating and Maintenance Personnel
- Pre/Post Operational Inspection Checklist
- Monthly Wire Rope and Hook Inspection Record
- Writing Tablet, Pencils, Highlighters and Calculator
- Torpedo Level
- Calipers
- Upon successful completion of written exams and a performance evaluation, a Mobile Crane Operator certificate of achievement award suitable for framing and a laminated wallet size card will be issued.
- Expiration notification will be sent 1 year prior to certificate expiration.
- Written Test and Performance Evaluation Score Report
- Training Acknowledgement Receipt Form
- Testing documentation will be kept on file by Safety Resources Unlimited, Inc. for a period of three (3) years

Course Term:

40 hours

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Award Qualification Certificate Requirements:

- Must be 18 years of age.
- Posses a valid driver's license.
- Successfully pass written exams and a performance skill evaluation.

Payment Terms: Applicants are required to pay with a credit card, debit card, money order, company check or cash. We do not accept personnel checks. Payments will be processed on the first day of the scheduled training class.

Cancellation Policy:

Three-Day Cancellation: All monies paid by an applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment. There is a \$25 cancellation charge for failure to submit cancellation in writing. Cancellation requests made after the three (3) day cancellation will receive all monies paid minus the lesser of 15% of the contract price of the course, or \$150.00.

Other Cancellation:

Rescheduling, Cancellation and Withdrawals:

Applicants unable to attend class must notify Safety Resources Unlimited in writing no later than seven (7) business days prior to their scheduled class date. Applicant's fees will be refunded under the schools Cancellation/Refund Policy. A twenty-five \$25 dollar fee will be charged for failure to notify the school in writing.

Unforeseen Absences, Cancellations or Withdrawals:

Accepted situations for unforeseen absences, cancellations or withdrawals:

- Applicant illness – doctor's note is required.
- Called to work – letter from employer
- Family death – obituary notice

Safety Resources Unlimited must receive written notification along with supporting documentation within seven (7) business days after the scheduled class start date. Letter should include your name, address, and the enrolled class type and start date of class. Applicant's fees will be refunded under the schools Cancellation/Refund Policy. A twenty-five \$25 dollar fee will be charged for failure to notify the school in writing.

Refund Policy:

For a student terminating training during the first 25% of the course, the refund shall be 75% of contract price of the course, minus \$150.00. For a student terminating training after completing over 25% but within 50% of the course, the tuition refund shall be 50% of the contract price of the course minus \$150.00. A student completing more than 50% of the course is not entitled to a tuition refund. In case of student prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the course, the school shall make a settlement which is reasonable and fair to both. Documentation validating illness, death or other circumstance must be provided. If a school discontinues a class while students are still enrolled in that class, and the school is still offering training in other areas, all monies paid the school shall be refunded. The school shall have 30 days to restart the class or pay the refund.

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Training Program Date: _____
 Applicant Name: _____
 Home Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell or Pager: _____
 Email Address: _____
 Date of Birth: _____
 Drivers License Number: _____ State: _____ Expiration Date: _____

Check crane type(s) for which training is being sought: *Commercial Truck Mount (Boom Truck)*
 Telescopic Swing Cab *Telescopic Fixed Cab*
 Lattice Boom Truck *Lattice Boom Crawler*

Have you ever been involved in a crane accident? Yes No

Have you received prior Mobile Crane Operator training? Yes No

Current Work Experience/Employer:

Employer:		<i>(Present)</i>		
Address, City/State & Zip:				
Supervisor & Contact Phone #:				
Crane Manufacturer	Model	Capacity	Dates: From - To	Job Application

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Prior Work Experience/Employer:

Employer:				
Address, City/State & Zip:				
Supervisor & Contact Phone #:				
Crane Manufacturer	Model	Capacity	Dates: From - To	Job Application

Employer:				
Address, City/State & Zip:				
Supervisor & Contact Phone #:				
Crane Manufacturer	Model	Capacity	Dates: From - To	Job Application

The holder in due course rule:

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

This section must be signed by applicant:

I acknowledge that the information listed on this application is true and accurate to the best of my knowledge. I understand that Safety Resources Unlimited, Inc. does not imply or guarantee an award qualification. I have read and understand all aspects of this enrollment agreement and application for training form.

Applicant Signature: _____ Date: _____

